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# Buffalo Central Terminal

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**Job Posting**  
**Associate Director**  
**June 14, 2021**

**Who We Are**

The historic Buffalo Central Terminal is a prominent feature of Buffalo's East Side and the Broadway Fillmore neighborhood. The not-for-profit Central Terminal Restoration Corporation (CTRC) has been the caretaker for 20+ years. We have made tremendous progress in stabilizing this landmark and bringing attention to its importance and potential for a new life by combating the deterioration from 40 years of vacancy and abandonment since the last train departed in 1979.

Underway now is important planning, capital and capacity building work. With the support of the East Side Avenues program and state funding, we are pursuing long term planning, community engagement and stakeholder connections. After a year of planning with the community we are nearly ready to launch a Master Plan that will guide redevelopment and reuse. The Plan will maximize connections between the Central Terminal and the Broadway Fillmore neighborhood, guide future development that is mutually beneficial and help shape broader revitalization efforts and attract private investment. At the same time, capital work is taking place as the first phase of creating a year-round, regional venue in a portion of the Concourse.

**Why Apply**

Our commitment to building programmatic connections, partnerships, and authentic relationships with the Broadway Fillmore neighborhood and the East Side community offers an exciting opportunity for the successful candidate to participate in the exciting revitalization of the Central Terminal and Buffalo's East Side neighborhoods.

**Opportunity Overview**

CTRC is seeking a full-time Associate Director with a strong business background to assist the Executive Director and Board of Directors to implement its Master Plan and advance the reuse of the Buffalo Central Terminal.

The successful candidate will be comfortable working with diverse populations in urban settings, exploring new ideas and concepts, have an innovative spirit, a commitment to and passion for the CTRC's mission, and an affinity for collaboration and teamwork. This position

requires a self-starter and strategic thinker, three years of experience in a management or senior level position; strong organizational skills; excellent communication skills (verbal and written); the ability to collect and analyze information, problem-solve, and make decisions. A Bachelor's Degree (Master's preferred) is also required.

This position requires proficiency in Power Point, Word, Excel and Outlook.

The Associate Director will be housed at HANSA with a starting salary range of \$55,000 - \$62,000 depending on education and experience. The anticipated start date is October 1, 2021.

Please send a letter of interest highlighting key qualifications and resume to [recruitment@buffalocentralterminal.org](mailto:recruitment@buffalocentralterminal.org) by July 27, 2021. We will contact you regarding next steps.